



कर्मचारी भविष्य निधि संगठन / Employees' Provident Fund Organisation  
श्रम एवं रोजगार मंत्रालय, भारत सरकार/Ministry of Labour and Employment, Govt of India

क्षेत्रीय कार्यालय / Regional Office

सिविल लाइन्स, गोरखपुर-273009 / Civil Lines, Gorakhpur-273009

दूरभाष: 0551-2336126, फ़ैक्स: 0551-2203736, ई-मेल: [ro.gorakhpur@epfindia.gov.in](mailto:ro.gorakhpur@epfindia.gov.in)



### एक्सप्रेसन ऑफ इंटरेस्ट(EOI) के लिए नोटिस

कर्मचारी भविष्य निधि संगठन, श्रम मंत्रालय, भारत सरकार, क्षेत्रीय कार्यालय, गोरखपुर के क्षेत्राधिकार में छूट प्रपट भविष्य निधि ट्रस्टों के ऑडिट के लिए चार्टर्ड अकाउंटेंट फ़र्मों के पैनल के लिए एक्सप्रेसन ऑफ इंटरेस्ट(EOI) आमंत्रित करता है।

EOI जारी करने की तिथि	15 <sup>th</sup> April, 2021
बोली जमा करने की अंतिम तिथि और समय	26 <sup>th</sup> April, 2021 @ 5.00 p.m.
बोली खोलने की तिथि	28 <sup>th</sup> April, 2021 @ 3.00 p.m.
प्रस्ताव सुपर अंकित किया जाना चाहिए	"Confidential-Proposal for Empanelment of Chartered Accountants"

इच्छुक फ़र्म पात्रता का विवरण एवं आवेदन पत्र, कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, गोरखपुर से दिनांक 15.04.2021 से 26.04.2021 तक प्राप्त कर सकते हैं। आवेदन पत्र एवं अन्य विवरण वेबसाइट से भी डाउनलोड किए जा सकते हैं।

Website- [https://www.epfindia.gov.in/site\\_en/Tender\\_Auction.php/](https://www.epfindia.gov.in/site_en/Tender_Auction.php/)

उक्त EOI एक सीलबंद लिफाफे में प्रस्तुत किया जाना है और संबोधित(address) करने के लिए :-

**Shri MANISH MANI,  
REGIONAL PROVIDENT FUND COMMISSIONER-II  
EMPLOYEES PROVIDENT FUND ORGANISATION  
REGIONAL OFFICE-GORAKHPUR  
CIVIL LINES, GORAKHPUR(UP)-273009**



कर्मचारी भविष्य निधि संगठन / Employees' Provident Fund Organisation  
श्रम एवं रोजगार मंत्रालय, भारत सरकार/Ministry of Labour and Employment, Govt of India



क्षेत्रीय कार्यालय / Regional Office

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No.RO/GKP/Adm./EMPANELMENT OF CA/ 71

Dated:- 08/4/21

**NOTICE**

**Express of interest (EOI) for  
Empanelment of Chartered Accounts Firms  
for Regional Office Gorakhpur(Uttar Pradesh)  
EMPLOYEES PROVIDENT FUND ORGANISATION(EPFO)**

1. The Employees' Provident Fund Organisation, India(EPFO) is an autonomous body under the Ministry of Labour and Employment, Government of India (MoLE).
2. Regional Office, Gorakhpur, EPFO proposes to form a panel of Chartered Accountant Firms (05 CA firms) for the initial period of three years for Regional Office, Gorakhpur Uttar Pradesh for handling various tax matters and allied activities, finalization of books of accounts, special audit of Exempted Establishment, reconciliation of specific entries appearing in books of accounts or any other matter relating to tax matter or accounts or book keeping etc. as and when required.
3. Interested Firms may collect the details of eligibility as well as application forms from EMPLOYEES PROVIDENT FUND ORGANISATION(EPFO), Regional Office, Gorakhpur from 15.04.2021 to 26.04.2021. The application form and other details can also be downloaded from the website [https://www.epfindia.gov.in/site\\_en/Tender\\_Auction.php/](https://www.epfindia.gov.in/site_en/Tender_Auction.php/)

Date of Issue of NOTICE	15 <sup>th</sup> April, 2021
Last date and time for submission of Bid	26 <sup>th</sup> April, 2021
Date of opening of Bid	28 <sup>th</sup> April, 2021
Proposal should be superscribed	"Confidential-Proposal for Empanelment of Chartered Accountants"

  
(VICKY SHARAN)  
Assistant P.F.Commissioner  
RO, Gorakhpur



कर्मचारी भविष्य निधि संगठन / Employees' Provident Fund Organisation  
श्रम एवं रोजगार मंत्रालय, भारत सरकार/Ministry of Labour and Employment, Govt of India  
क्षेत्रीय कार्यालय / Regional Office

सिविल लाइन्स, गोरखपुर-273009 / Civil Lines, Gorakhpur-273009

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No.RO/GKP/Adm./EMPANELMENT OF CA/ 71

Dated:- 09/04/21

**Express of interest (EOI) for  
Empanelment of Chartered Accounts Firms  
for Regional Office Gorakhpur(Uttar Pradesh)  
EMPLOYEES PROVIDENT FUND ORGANISATION(EPFO)**

1. The Employees' Provident Fund Organisation, India(EPFO) is an autonomous body under the aegis of the Ministry of Labour and Employment, Government of India (MoLE). The main objective of the Organisation is to provide old age social security to the subscribers as per the provisions of EPF & MP Act, 1952 and the three Schemes framed there under. For further information about EPFO, one may visit the website [www.epfindia.gov.in](http://www.epfindia.gov.in).
2. Regional Office, Gorakhpur, EPFO proposes to form a panel of Chartered Accountant Firms (05 CA firms) for initial period of three years for handling various matters and allied activities, finalization of books of accounts, special audit, reconciliation of specific entries appearing in books of accounts or any other matter relating to tax matter or accounts or book keeping Re-audit of Exempted establishments etc. as and when required.

**3. Eligibility:**

**Eligibility criteria for Head Office:**

- (i) Applicant firms should be in existence for at least 10 years.
- (ii) Applicant firms should have at least 5 full time partners with at least 1 full time FCA.
- (iii) The Applicant firm should be in the panel of C & A G.
- (iv) The partners must be member of ICAI and should have valid full time certificate of practice issued by ICAI.
- (v) Applicant firm must have experience of auditing accounts/handling tax matters with Govt. Organizations/PSE's.
- (vi) Average Annual Turnover of the firm of the last three years should be at least of Rs. 75 Lakhs.

(vii) Applicant firm or its partners should not have been held guilty of any professional misconduct under Chartered Accountants, Act, 1949(as amended) during past five years of penalized under any of the tax laws by ICAI or any other statutory body.

(viii) Applicant firms or its partners should not be facing any investigation or enquiry by any tax authority for violation of any of the tax laws.

#### 4. Selection procedure:

a) All the applications received up to the last date shall be scrutinized by a Committee appointed by the Competent Authority to decide the eligible firms.

Once a firm is declared as eligible then top 10 firms will be selected on the basis of points scored on different criteria, Point system will be as follows .

#### Point System

Eligibility	Point System
(i) Experience of Firm	0.5 point for every calendar year from 10 years onwards-Maximum 15 points
(ii) Full Time FCA Partner	5 points for first partner and 2.5 points from 2 <sup>nd</sup> partner onwards
(iii) Full Time ACA partner	3 points each for first 5 partners and 1.5 points each for 6 <sup>th</sup> onwards
(iv) Full Time CA employees	1 point for every CA-Maximum 20 points
(v) Turnover	1 point for each lakh above 75 lakh

(b) EPFO, in case of necessity can add new firms in the panel.

#### 5. Nature of work:

Employees Provident Fund is a recognised Provident Fund under the provisions of Income Tax Act 1961, therefore its Income are non-taxable. However under certain circumstances various provisions of Income Tax Act and other tax laws become applicable to EPFO. Apart from this professional service are required also for finalization of books of accounts, special audit, system audit, performance audit, reconciliation of specific entries appearing in books of accounts of any other matter relating to tax matter or accounts or book keeping etc. The nominated Firm would be required to handle the case assigned as per the terms of reference.

## 6. Allotment of work:

To allot any work, a limited tender will be invited from the empanelled firms and following the General Financial Rules of the Central Government, the work will be allotted to a particular firm.

## 7. Application form:

Interested parties may apply in the application format enclosed as Annexure 'A' along with the undertaking in the format as below:-

I....., the Managing Partners of M/s  
.....Chartered  
Accountants do hereby verify, declare and undertake:

- (a) That the particulars given above are complete and correct and that if any of the statements made or the information so furnished in the Application Form is later found not correct or false or there has been suppression of material information, the Firm would stand disqualified from empanelment/allotment of work and might be liable for disciplinary action under the Chartered Accounts Act 1949 and the regulations framed there under.

**Annexure-A**

**Application for empanelment of Chartered Accountant Firms for Employees Provident Fund Organisation:-**

S.No.	Particulars	Remarks									
01	Name of the Chartered Accountants Firm										
02	Registration No. (ICAI) of the Firm										
03	Date of Constitution of the Firm and Constitution Certificate of the Firm issued by the ICAI.	Copy to be enclosed									
04	Proof of empanelment of C&AG										
05	Name of the Partners with status (FCA or ACA)										
06	Membership No. of the Partners & Certificate of Practice.	Copy to be enclosed									
07	Complete address of the Head Office and the Branch with Telephone/Mobile/Fax with Email address.										
08	Income Tax PAN of the Firm	Copy to be enclosed									
09	No. of full time professionals with the firm: <table border="1" data-bbox="406 1575 974 1827"><tr><td>a</td><td>Full time FCA Partners</td><td></td></tr><tr><td>b</td><td>Full time ACA Partners</td><td></td></tr><tr><td>c</td><td>Full time CA employees</td><td></td></tr></table>	a	Full time FCA Partners		b	Full time ACA Partners		c	Full time CA employees		
a	Full time FCA Partners										
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c	Full time CA employees										
10	Whether there are any Court/Arbitration or any other Legal case/Proceedings pending against										



	the Firm/Partner										
11	Average Annual turnover of the Firm for last 3 years										
12	Proof of payment of Membership fee and certificate of practice from ICAI for the year 2016-17	Copy to be enclosed									
13	Indicate the Tax/Audit work experience in the following Sectors. <table border="1" data-bbox="376 720 959 842"> <tr> <td>A</td> <td>PSU</td> <td></td> </tr> <tr> <td>B</td> <td>Government(Central/State)</td> <td></td> </tr> <tr> <td>c</td> <td>Private</td> <td></td> </tr> </table>	A	PSU		B	Government(Central/State)		c	Private		
A	PSU										
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**b)** Applicant firm or its partners should not have been held guilty of any professional misconduct under Chartered Accountants Act 1949 (as amended) during past five years or penalized under any of the tax laws by ICAI or any other statutory body.

**c)** Applicant firm or its partners should not be facing any investigation or enquiry by an tax authority for violation of any of the tax laws.

**d)** That I and other Partners are in full time practice of Chartered Accountants.

**Name & Signature of the Managing Partners of the Firm with seal.**

**8.** EOI should be superscripted as "Confidential-EOI for empanelment of Chartered Accountant Firms"

**Shri MANISH MANI,  
REGIONAL PROVIDENT FUND COMMISSIONER-II  
EMPLOYEES PROVIDENT FUND ORGANISATION  
REGIONAL OFFICE-GORAKHPUR  
CIVIL LINES, GORAKHPUR(UP)-273009**

**9.** Last date of submission of EOI is **26.04.2021** by 5 P.M.

**10.** EPFO, RO GORAKHPUR reserves the right to refuse/reject any or all offers without assigning any reasons thereof.

(This issues with the approval of RPFC-II/OIC)



**(VICKY SHARAN)  
Assistant P.F.Commissioner  
RO, Gorakhpur**



**कर्मचारी भविष्य निधि संगठन / Employees' Provident Fund Organisation**  
श्रम एवं रोजगार मंत्रालय, भारत सरकार/Ministry of Labour and Employment, Govt of India  
क्षेत्रीय कार्यालय / Regional Office

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**एक्सप्रेसन ऑफ इंटरेस्ट (EOI) के लिए नोटिस**

कर्मचारी भविष्य निधि संगठन, श्रम मंत्रालय, भारत सरकार, क्षेत्रीय कार्यालय, गोरखपुर के क्षेत्राधिकार में छूट प्रपट भविष्य निधि ट्रस्टों के ऑडिट के लिए चार्टर्ड अकाउंटेंट फ़र्मों के पैनल के लिए एक्सप्रेसन ऑफ इंटरेस्ट (EOI) आमंत्रित करता है ।

EOI जारी करने की तिथि	15 <sup>th</sup> April, 2021
बोली जमा करने की अंतिम तिथि और समय	26 <sup>th</sup> April, 2021 @ 5.00 p.m.
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प्रस्ताव सुपर अंकित किया जाना चाहिए	"Confidential-Proposal for Empanelment of Chartered Accountants"

इच्छुक फ़र्मों पात्रता का विवरण एवं आवेदन पत्र, कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, गोरखपुर से दिनांक 15.04.2021 से 26.04.2021 तक प्राप्त कर सकते हैं । आवेदन पत्र एवं अन्य विवरण वेबसाइट से भी डाउनलोड किए जा सकते हैं ।

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उक्त EOI एक सीलबंद लिफाफे में प्रस्तुत किया जाना है और संबोधित(address) करने के लिए :-

**Shri MANISH MANI,  
REGIONAL PROVIDENT FUND COMMISSIONER-II  
EMPLOYEES PROVIDENT FUND ORGANISATION  
REGIONAL OFFICE-GORAKHPUR  
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कर्मचारी भविष्य निधि संगठन / **Employees' Provident Fund Organisation**  
श्रम एवं रोजगार मंत्रालय, भारत सरकार/Ministry of Labour and Employment, Govt of India  
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No.RO/GKP/Adm./EMPANELMENT OF CA/

Dated:-

**NOTICE**

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**(VICKY SHARAN)**  
**Assistant P.F.Commissioner**  
**RO, Gorakhpur**



कर्मचारी भविष्य निधि संगठन / **Employees' Provident Fund Organisation**  
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### **3. Eligibility:**

#### **Eligibility criteria for Head Office:**

- (i) Applicant firms should be in existence for at least 10 years.
- (ii) Applicant firms should have at least 5 full time partners with at least 1 full time FCA.
- (iii) The Applicant firm should be in the panel of C & A G.
- (iv) The partners must be member of ICAI and should have valid full time certificate of practice issued by ICAI.
- (v) Applicant firm must have experience of auditing accounts/handling tax matters with Govt. Organizations/PSE's.
- (vi) Average Annual Turnover of the firm of the last three years should be at least of Rs. 75 Lakhs.
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during past five years of penalized under any of the tax laws by ICAI or any other statutory body.

(viii) Applicant firms or its partners should not be facing any investigation or enquiry by any tax authority for violation of any of the tax laws.

#### **4. Selection procedure:**

**a)** All the applications received up to the last date shall be scrutinized by a Committee appointed by the Competent Authority to decide the eligible firms. Once a firm is declared as eligible then top 10 firms will be selected on the basis of points scored on different criteria, Point system will be as follows .

#### **Point System**

Eligibility	Point System
(i) Experience of Firm	0.5 point for every calendar year from 10 years onwards-Maximum 15 points
(ii) Full Time FCA Partner	5 points for first partner and 2.5 points from 2 <sup>nd</sup> partner onwards
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(v) Turnover	1 point for each lakh above 75 lakh

. (b) EPFO, in case of necessity can add new firms in the panel.

#### **5. Nature of work:**

Employees Provident Fund is a recognised Provident Fund under the provisions of Income Tax Act 1961, therefore its Income are non-taxable. However under certain circumstances various provisions of Income Tax Act and other tax laws become applicable to EPFO. Apart from this professional service are required also for finalization of books of accounts, special audit, system audit, performance audit, reconciliation of specific entries appearing in books of accounts of any other matter relating to tax matter or accounts or book keeping etc. The nominated Firm would be required to handle the case assigned as per the terms of reference.

**6. Allotment of work:**

To allot any work, a limited tender will be invited from the empanelled firms and following the General Financial Rules of the Central Government, the work will be allotted to a particular firm.

**7. Application form:**

Interested parties may apply in the application format enclosed as Annexure 'A' along with the undertaking in the format as below:-

I....., the Managing Partners of M/s .....Chartered Accountants do hereby verify, declare and undertake:

- (a) That the particulars given above are complete and correct and that if any of the statements made or the information so furnished in the Application Form is later found not correct or false or there has been suppression of material information, the Firm would stand disqualified from empanelment/allotment of work and might be liable for disciplinary action under the Chartered Accounts Act 1949 and the regulations framed there under.

**Annexure-A**

**Application for empanelment of Chartered Accountant Firms for Employees Provident Fund Organisation:-**

S.No.	Particulars	Remarks									
01	Name of the Chartered Accountants Firm										
02	Registration No. (ICAI) of the Firm										
03	Date of Constitution of the Firm and Constitution Certificate of the Firm issued by the ICAI.	Copy to be enclosed									
04	Proof of empanelment of C&AG										
05	Name of the Partners with status (FCA or ACA)										
06	Membership No. of the Partners & Certificate of Practice.	Copy to be enclosed									
07	Complete address of the Head Office and the Branch with Telephone/Mobile/Fax with Email address.										
08	Income Tax PAN of the Firm	Copy to be enclosed									
09	No. of full time professionals with the firm: <table border="1" data-bbox="337 1556 911 1793"><tr><td>a</td><td>Full time FCA Partners</td><td></td></tr><tr><td>b</td><td>Full time ACA Partners</td><td></td></tr><tr><td>c</td><td>Full time CA employees</td><td></td></tr></table>	a	Full time FCA Partners		b	Full time ACA Partners		c	Full time CA employees		
a	Full time FCA Partners										
b	Full time ACA Partners										
c	Full time CA employees										
10	Whether there are any Court/Arbitration or any other Legal										

	case/Proceedings pending against the Firm/Partner										
11	Average Annual turnover of the Firm for last 3 years										
12	Proof of payment of Membership fee and certificate of practice from ICAI for the year 2016-17	Copy to be enclosed									
13	Indicate the Tax/Audit work experience in the following Sectors. <table border="1" data-bbox="337 659 915 781"> <tr> <td>A</td> <td>PSU</td> <td></td> </tr> <tr> <td>B</td> <td>Government(Central/State)</td> <td></td> </tr> <tr> <td>c</td> <td>Private</td> <td></td> </tr> </table>	A	PSU		B	Government(Central/State)		c	Private		
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**b)** Applicant firm or its partners should not have been held guilty of any professional misconduct under Chartered Accountants Act 1949 (as amended) during past five years or penalized under any of the tax laws by ICAI or any other statutory body.

**c)** Applicant firm or its partners should not be facing any investigation or enquiry by a tax authority for violation of any of the tax laws.

**d)** That I and other Partners are in full time practice of Chartered Accountants.

**Name & Signature of the Managing Partners of the Firm with seal.**

**8.** EOI should be superscripted as "Confidential-EOI for empanelment of Chartered Accountant Firms"

**Shri MANISH MANI,  
REGIONAL PROVIDENT FUND COMMISSIONER-II  
EMPLOYEES PROVIDENT FUND ORGANISATION  
REGIONAL OFFICE-GORAKHPUR  
CIVIL LINES, GORAKHPUR(UP)-273009**

**9.** Last date of submission of EOI is **26.04.2021** by 5 P.M.

**10.** EPFO, RO GORAKHPUR reserves the right to refuse/reject any or all offers without assigning any reasons thereof.

(This issues with the approval of RPFC-II/OIC)

**(VICKY SHARAN)  
Assistant P.F.Commissioner**

RO, Gorakhpur



कर्मचारी भविष्य निधि संगठन / Employees' Provident Fund Organisation  
श्रम एवं रोजगार मंत्रालय, भारत सरकार/Ministry of Labour and Employment, Govt of India  
क्षेत्रीय कार्यालय / Regional Office



सिविल लाइन्स, गोरखपुर-273009 / Civil Lines, Gorakhpur-273009  
दूरभाष: 0551-2336126, फैक्स: 0551-2203736, ई-मेल: [ro.gorakhpur@epfindia.gov.in](mailto:ro.gorakhpur@epfindia.gov.in)

**एक्सप्रेसन ऑफ इंटरेस्ट (EOI) के लिए नोटिस**

कर्मचारी भविष्य निधि संगठन, श्रम मंत्रालय, भारत सरकार, क्षेत्रीय कार्यालय, गोरखपुर के क्षेत्राधिकार में छूट प्रपट भविष्य निधि ट्रस्टों के ऑडिट के लिए चार्टर्ड अकाउंटेंट फ़र्मों के पैन्ल के लिए एक्सप्रेसन ऑफ इंटरेस्ट (EOI) आमंत्रित करता है।

EOI जारी करने की तिथि	15 <sup>th</sup> April, 2021
बोली जमा करने की अंतिम तिथि और समय	26 <sup>th</sup> April, 2021 @ 5.00 p.m.
बोली खोलने की तिथि	28 <sup>th</sup> April, 2021 @ 3.00 p.m.
प्रस्ताव सुपर अंकित किया जाना चाहिए	"Confidential-Proposal for Empanelment of Chartered Accountants"

इच्छुक फ़र्मों पात्रता का विवरण एवं आवेदन पत्र, कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, गोरखपुर से दिनांक 15.04.2021 से 26.04.2021 तक प्राप्त कर सकते हैं। आवेदन पत्र एवं अन्य विवरण वेबसाइट से भी डाउनलोड किए जा सकते हैं।

website- [https://www.epfindia.gov.in/site\\_en/Tender\\_Auction.php/](https://www.epfindia.gov.in/site_en/Tender_Auction.php/)

उक्त EOI एक सीलबंद लिफाफे में प्रस्तुत किया जाना है और संबोधित(address) करने के लिए :-

**Shri MANISH MANI,  
REGIONAL PROVIDENT FUND COMMISSIONER-II  
EMPLOYEES PROVIDENT FUND ORGANISATION  
REGIONAL OFFICE-GORAKHPUR  
CIVIL LINES, GORAKHPUR(UP)-273009**